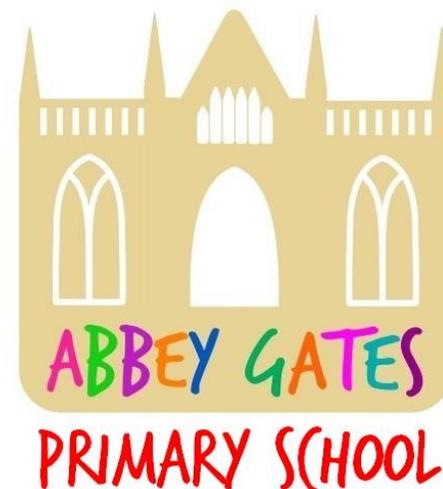


## What does good attendance look like?

<b>Above 97%</b>	<b>Less than 6 days absence a year:</b> Excellent attendance! Pupils with this attendance should achieve the best grades they can, leading to the best possible start in their secondary education.
<b>95%</b>	<b>Less than 10 days absence in a year:</b> Pupils with this attendance are likely to achieve their target grades and will be well prepared for starting secondary education.
<b>90%</b>	<b>19 days absence over the year:</b> Pupils with this attendance are missing a month of school per year and may fall behind in Maths and English; it will be difficult for them to achieve their best. Attendance at this level is deemed to be persistent absence - parents of pupils with this level of attendance could be issued with a Penalty Notice by the LA.
<b>85%</b>	<b>29 days absence in a year:</b> These pupils are missing 6 weeks of school a year, it will be very difficult for them to keep up and achieve their best.
<b>80%</b>	Pupils with this attendance are missing a day for every week of school. It will be almost impossible to keep up with work.

**Good progress goes hand in hand  
with good attendance!**

## Attendance



## Guidance for Parents

### Why good attendance matters

Regular attendance is essential to ensure the best possible learning outcomes for all of our children. To learn anything from school, children need to be in school. Almost all of our lessons build on previous learning and if a child is missing sessions then they are going to struggle when they return.

### School timings

- School starts at 8:50am.
- The register closes at 9am. Any child arriving after that will be recorded as late.
- Lunch is 12 to 12.50pm
- The school day ends at 3:25pm.

If your child is going to be late or absent, please let the school office know as soon as possible. If school has not been notified about any child's absence, we will contact parents. Lateness is also monitored.

### Medical and dental appointments

- If possible, medical appointments should be arranged outside of the school day.
- Where this is not possible, it is expected that pupils only miss part of the day.

### Sickness

- After sickness or a stomach bug, please keep children off for **48 hours** after the last episode.
- Please ensure they have been able to eat or drink something and are fit for a day of school activities before they return.

### Holidays

- The Department for Education (DfE) does not allow children to take holidays during the school term.
- However, the school and the DfE understand there may be exceptional circumstances and will deal with these on a case by case basis through discussion with parents.
- All requests for such leave of absence must be sent to the school in writing (a proforma is available on the school website or from the school office).
- Unauthorised holidays taken during term time may be subject to a fine from the Local Authority.

### Rewards

- Our Year 6 pupils monitor attendance and feedback to children in fortnightly assemblies.
- Any class with 100% attendance over two consecutive weeks will receive a reward.
- Any pupil with 100% attendance over the academic year will receive a reward at the end of the Summer Term.